

Dear Parents & Carers,

Thank you for your support during the first few days of our full return to the academy. It has been fantastic to see how well the children have settled back into their learning and an absolute delight to see them working with friends whom they have only interacted with remotely over the past 8 weeks. We have made a positive, safe and confident return to school and I would like to reiterate our appreciation for the part that you have played in this.

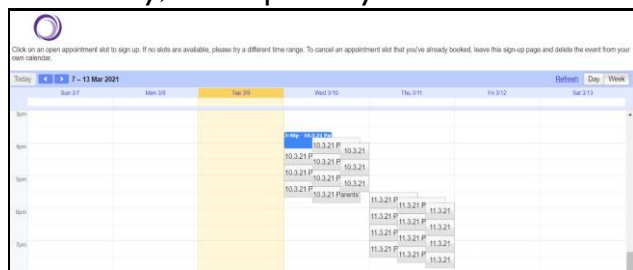
I am pleased to be able to inform you that we will be holding a parent/carer consultation evening this term. Due to current restrictions, this will be hosted remotely using Google Meet. Most of our families will be familiar with using the google suite of resources due to the recent lockdowns. **You will use your child's username and password in order to book and attend an appointment.** Please ensure that you log in as the correct child for each class. If you require a reminder of these details, please do not hesitate to contact us.

Our consultation evenings will take place on **Wednesday 24th March 4 - 7pm (and 9-11am for Nursery only)** and **Thursday 26th March 3:45 - 5:45pm (and 1-3pm for Nursery only)**. To book an appointment you will need to visit the appropriate link outlined below. This will then offer you a range of available appointment slots, all of which are 10 minutes in duration. **Please note that teachers will need to begin and end the appointment slots promptly to ensure that all parents/carers have an equal opportunity to discuss their child.**

To ensure that there are enough appointment slots for all children in the classes, it is extremely important that you only book one slot for each child.

A video of how to undertake this process can be found at: <https://tinyurl.com/parentseveningbookingguide>

In summary, the steps that you will need to undertake are as follows:



- Follow the booking site link for your child's class listed below
- When you are on the booking page, select your preferred slot.
- Check your child's details are correct (this will automatically fill in, if you are signed into Google as your child) and press the save button.

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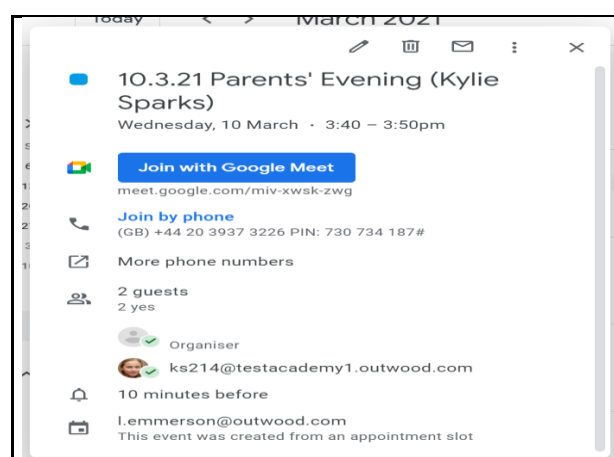
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The booking system links, by class are as follows:

Class	Class teacher	Booking site link
Nursery	Mrs Long	https://tinyurl.com/OPABLN
Sunflowers	Miss Sharratt	https://tinyurl.com/OPABLUFSA
Daffodils	Miss Head	https://tinyurl.com/OPABLUFSB
1H	Miss Hudson	https://tinyurl.com/OPABLY1H
1/2W	Miss Wright	https://tinyurl.com/OPABL12W
2W	Mrs Webb	https://tinyurl.com/OPABL2W
3P	Mrs Phillips	https://tinyurl.com/OPABL34B
3/4B	Mr Bray	https://tinyurl.com/OPABL34B
4PG	Mrs Prentice and Mrs Groves	https://tinyurl.com/OPABL4PG
5S	Miss Starkey	https://tinyurl.com/OPABL5S
5/6P	Miss Page	https://tinyurl.com/OPABL56P
6A	Miss Asghar	https://tinyurl.com/OPABL6A

When it is the actual parents' evening, please follow the steps below to access the Google Meet:



- Open Google Calendar (make sure you are signed in as your child)
- Click on your appointment and click on the blue button 'Join with Google Meet'
- When you are on the Google Meet screen, press the green button 'Join now'



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Chief Executive Principal, Primary: Mr Lee Wilson
Principal: Mrs Rebecca Hewitt

Should you require any support, please do not hesitate to contact us in school.

Yours faithfully,

Mrs R Hewitt
Principal

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